

Nominating Committee meeting 8/17/2013

Minutes presented by Sue Bartlett

Attendees: Mark Sherman, Sue Bartlett.

Lyn had been consulted the day before to get information regarding previous decisions and history of previous annual meetings and other candidate events.

Announcements:

Ballots were mailed August 14 by the printers, according to Andrew. They were stuffed with an erratum sheet regarding the change in the annual meeting date and time.

Craig Colby, attorney has agreed to hold the keys to the PO Box and ballot box until the Election oversight by the League of Women voters has been presented and approved.

Lyn shared that Mr. Colby has also agreed to hold on to the ballots for 3 months after the election.

Lyn sent me, Sue, copies of the agreements to Peninsula park for the meet and greet and Matt Dishman for the annual meeting.

Sue has engaged the League of Women Voters to propose they help us with our election to make sure there is no impropriety and everything is fair and above board. They have agreed in concept but we are in the process of working out the details and the donation amount to their education fund.

Events:

Candidate interviews:

What we know: Lyn sent all the candidates (except we are not sure about Delphine) email invitations to take part in on-air interviews from August 20-23 from 5:30 -6 with three candidates each night. Jenka is managing these and has rearranged schedules for candidates that have contacted her. As a result, there is an additional night added, Monday, August 26. I believe that will be Joe Uris, Ben Hoyne and Ed Krause. There will be an interviewer, a list of questions, and the interviewer may ask follow-on questions. We all felt there would not be enough time for call-in questions. The interviews will be posted on the website afterwards.

Jenka has written a cart.

Action items:

- Who puts the announcements advertising these events on the web?
- Who will be reading and producing the cart?
- What about extending the interview beyond airtime and posting the extended interview (like Bill Moyers and others do)
- Who can do the cart/PSA to advertise the Candidate Forums, Meet and Greet, Annual Meeting? Note: Lisa says she does not have access to the editing tools anymore.

Meet and Greet:

Is listed in two different places on ballot. Unfortunately the time was not complete in the last one. It says 12-4 at the beginning, but just 4pm at the bottom.

We will, in fact, hold it at 12-4 pm on Sunday August 25 at Peninsula Park. It is a member's only picnic. The space has been reserved. There will be no speakers, just an opportunity to mingle with the candidates and the current board, as well as any member who cares to show up. It is billed as a BYO: as in food, music (acoustic only), drinks (wine and beer are allowed).

Actions needed:

- Send another email to the candidates saying our time correction for the meet and greet was incorrect, that it really is 12-4, as that is what it says on one place on the ballot.
- Pick up a key for access to the electricity and water 48 in advance (\$100 deposit) and return within 48 hours after event.
- Ask Parks department to label our event: they will put up posters 24 hours in advance, with name of group and area we have been assigned.
- Work with staff to find out what we normally do to set up.
- Find out which board members will be attending (and staff?)
- See if we can get any donated food or drinks.
- Need volunteers for set up(?) and clean up
- Bring garbage bags to cart out garbage.

Annual Meeting:

Annual meeting will be held Sunday, September 15th from 1 to 4 pm at the Matt Dishman Community Center. Agenda is on the ballot.

MD will be asked to set up two tables on stage for candidate forum and one table behind them for ballot counters. They will also set up 200 chairs, which I believe we have to take down.

Candidate forum will be from 1 to 2:30. Each person will get up to two minutes in time for statement. They will be timed. After all candidates have given their statements, questions will be taken from the membership. Members are allowed 30 seconds for their question, candidates can take up to 1 minute for their answer. More than one person can address the question if desired. Unless particular candidate is directed by member, the microphone will be started at one end and go down the line until each person has a chance to answer (up to 1 minute) if desired. All of these limits will be timed.

Actions needed:

- Ask for food donations from People coop, etc. and ask Ani where best to do so.
- Determine if we wish to purchase any additional food or drink.
- Volunteers for setup (except MD who puts up chairs and tables) and tear down (chairs, etc.
- Need two microphones, one for candidates (we could have a movable one, and one for MC. Do we need another one for the members to ask their questions?
- We would like to ask Tim if he will moderate the candidate forum. He's the toughest one ;-)
- We will need a timekeeper for the forum as well.
- Ask MD to put up sign up on Saturday in case members missed the erratum.
- Someone mentioned music?
- Need neutral volunteers to help LWV the ballot counting.
- On air advertising of the meeting
- On website advertising
- Do we need decorations?

The foregoing minutes were submitted for publication on August 17, 2013.

Mark Sherman

Secretary