

Program Advisory Committee Meeting Minutes February 12, 2019

Present: Paul Roland, Herschell Soles, Erin Yanke

Facilitator: Erin Yanke

Note taker: Erin Yanke

Introductions

Meeting Guidelines

Staff Reports

Board Report

General:

- **2nd Programmers Survey**

Staff Reports

Lisa

Lisa Loving started as interim AM News Director at the end of January. She has worked to build relationships with the early morning volunteer crew who are incredibly wonderful, dedicated and resourceful. Lisa has also been working to evaluate inconsistencies and errors regarding programming that appear on the website (email her with program scheduling concerns, lisa@kboo.org). Lisa is also working to re-establish ties to book publishers to bring in more authors with new books for quality membership drive programming for the April drive.

Paul

- Micheo Kaku - physicist - bad choice for KBOO - borderline climate change denier - ideology inherent in his presentation that is antagonistic to Paul's world view, and doesn't go well with KBOOs. Urge not to run anymore, will explain why if needed. Stealth program, has hidden ideology
- Heather got a show, is there a process for people getting a new show? How does that happen? Not against it, but these things happen without him being aware, would like to see there being a more formal open process.

Herschell -remembers that show openings were put out there for volunteers to apply for

Rachel

There are new programs, Tyche Quality, Totality of Circumstances, and Is It You or Is It Me. We have been trying to play catch up with programs that are no longer on air, but we are doing our best to sustain programming that aligns with the KBOO charter.

Erin

- Getting ready for April Drive
- Del / Station Manager Situation

- Podcast Hub at PSU Native Student and Community Center
 - Teaching podcasting there on Feb 21st
- Work with Community Transition Project High School
- Culture week at International School in Beaverton
- Marla Davis “Fight the Alt Right” thing happened

Board Report -

General:

- Programmers Survey Update(erin)
 - 33 responses so far
 - 60% white, 25% POC responses
 - 44% men, 40% women 6% non-binary
 - Mostly on air volunteers, or both on and off air. More music programmers than public affairs programmers at this point.
 - Many ideas about program changes, many focus on the shows that the listeners want, and being less programmer oriented in the evaluation of the shows
 - What aren't we doing?
 - What are we doing well?
 - Lots of people want to learn more about podcasts
 - I'm teaching an intro to podcast class on Saturday, will try to schedule quarterly

End meeting
6:56pm

PROGRAM ADVISORY COMMITTEE (PAC)* RESPONSIBILITIES

Programming Task Breakdown

A. The Program Director, AM News and Public Affairs Director, and/or the PM News and Public Affairs Director (called Program Staff for the rest of this document) can take these actions: 1. develop new programming 2. fill attrition slots: in cases of no format change, no consultation with the Program Advisory Committee (PAC) is required 3. fill attrition slots: if there is a format change, Program Staff should seek advice and recommendations from the PAC 4. change existing programming, after seeking advice and recommendations of the PAC 5. develop overall standards for broadcast and podcast 6. shape yearly goals for programming 7. revise programmer rights and responsibilities document as needed 8. suspend programmers for not fulfilling on-air responsibilities laid out in the Programmer Contract 9. any other items listed in the current job descriptions.

B. The Program Staff works through the PAC to: 1. provide active leadership of the PAC 2. shape yearly goals for PAC 3. ascertain community needs in a pro-active and mission-driven way on a regular basis 4. evaluate broadcast and podcast programming quality on a regular basis 5. report all programming changes to the PAC

C. PAC is responsible for: 1. assisting Program Staff in shaping all policy items listed in Section B above 2. working with the Program Staff to solicit input from community 3. working with the Program Staff to meet yearly PAC goals 4. serving as the Community Advisory Board to ascertain community needs 5. serving as a work group to assist Program Staff in all areas as needed Policy #6 Proposed Revision 2

D. Committee makeup: 1. Committee is self appointed (any KBOO Foundation member who attends three meetings in a row and who agrees to fulfill responsibilities can become a voting member). 2. The board has the option to appoint a maximum of five (5) individuals from underrepresented groups at any time. The appointees will have immediate voting rights. 3. . The Program Staff, as well as at least one (1) and no more than two (2) members of the board, shall all be voting members of the committee. 4. The committee is open to new membership any time. 5. Any member who misses three (3) meetings in a row, or consistently does not fulfill PAC responsibilities, shall be removed as a voting member, per KBOO Bylaws Article VIII, Section 5. 6. Members appointed by the board under Sections D. 2. and D. 3. above will be reappointed by the board annually. *The "Program Advisory Committee" or "PAC" is the commonly used name of the "Program Committee" referenced in KBOO Bylaws Article XIII, Section 4a.

Approved by the Board 5/14/84 As Amended 10/85 As amended by the Board of Directors
1/23/07