

Program Advisory Committee Meeting Meeting Agenda December 11, 2018

Present: Celeste Soles, Hershel Soles, Roger Warner, Erin Yanke, shaheed Hammid

Facilitator: Erin Yanke

Note taker: Erin Yanke

Introductions

Meeting Guidelines

Public Comment (if any) -

Staff Reports

Board Report

General:

- **Programmers Survey**
 - **Results**
 - **Work on 2nd survey**

Staff Reports

Derric

- Finished and submitted FCC Quarterly Report on Significant Treatment of Community Issues for the 3rd quarter of 2018
- Consulted with Jo Ann Hardesty to schedule her return to KBOO
- Completed programming planning for Holiday Drive
- Creating plans for special programming during Green Hop Day
- Filling program needs left open due to loss of Healthwatch
- Still looking for Board op for Thursday and Friday 9-Noon

Rachel

- With the continuation of pushing toward equity on air, we have created a space of discussion around the evolution of KBOO's community content. The new program Urban Funk has been created in replacement of the syndicated Hard Knock Radio. Urban Funk has the same concept of Hip Hop, R&B, and social justice, but the host is a local creative person. Also, we are working on getting Street Roots more involved at KBOO, and finally Bread and Roses are in conversation with a new collective of Black women in order to continue to uphold the Bread and Roses mission of feminism.
- Working on Green Hop live remote for Thursday
- Organizing schedule and getting other organizational stuff in place
- Working to restructure the news to a half hour and have community reports between 5:30-6
- Martin Luther King Day Preparation
 - Shaheed, Rachel, and Oba are going to the production meeting on Dec 15th

Erin

- Planning for next year
 - Jessy - Free Music Archive is continuing, so our live music will still go there
 - Jenna - got a job with All Classical, so can't work here anymore, or be on the air. Will continue to volunteer, we'll figure out in what capacity when she starts the new job
- ARchivist workshop
 - Got 4 tapes digitized, 100 tapes processed, and a few new volunteers.
- Recruiting new slavic host - meeting tomorrow Andrii - slavic leadership coordinator at IRCO - too much for IRCO to take on but he said he'd help me find someone
- Recruiting new poetry show host, Tiel Aisha Ansari will do a pilot recording on Saturday and see if it's a good fit for her
- Met with Film Center staff to solidify KBOO sponsorship and programming (podcast) around the International Film Festival and the Reel Music Festival
- New Podcasts - Third Angle Music, Village Vibes, Community Transitions Project school

Board Report - Shaheed

- Lost a few folks, personnel committee is looking at reducing the number of board members, right now we have 12 members, want a more streamlined board to get things done. Cumbersome having not enough people show up for quorum.

General:

- Programmers Survey (erin)
 - Work on 2nd survey
- Include intro from Dan
 - As part of KBOO's mission and charter, we strive to offer programming for unserved and underserved groups, and programming that fills needs that other media do not. As we explore ways to expand our programming to serve our community, we are trying to develop a fair and reasonable process for making new programming opportunities available. Our 24/7 "over the air" programming, live streaming, and on-demand listening via our website and mobile devices give us much space and opportunity for all to be involved, and for more experimentation with content.
- Include from Del
 - We commit to more diversity on the airwaves. There are many communities are not represented on the air or on demand at KBOO. How do we make space in the most collaborative fashion?

Second one - program changes - the survey

- Name and roles at KBOO
- What are the communities that you identify with?

- What are underserved and unserved communities that you identify with?
- If KBOO started to have a time limit on longevity of programs, what do you think we need to know to make it an inclusive process?
- If KBOO does not have a time limit on longevity of programs, how would you approach getting new voices and perspectives on the air?
- How much of your identity is your role at KBOO? How does your community rely on you, how do you rely on that show?
- What do you think about KBOO's current approach to podcasting?
- Would you be interested in more information and/or training around podcasting?
- What do you think the role of podcasting should be for KBOO in the next 5 years?
- What do you think is the best process to add new programming content at KBOO in the near future?
- We do have 2nd stream, and with the development of that, we have the possibility to have another program director, the music directors as curators, or a brand new role to support with creating and curating content on the Second stream
 - Are you interested in
 - Curator Role
 - being a mentor
 - Teaching classes
 - help new people start shows

Shaheed - what can we do to encourage more diversity

Herschell - do groups contact us about getting air time? What about immigrants?

Shaheed - do we have anything addressing the youth?

End meeting 6:55pm

Next meeting Jan 8th 6pm

PROGRAM ADVISORY COMMITTEE (PAC)* RESPONSIBILITIES

Programming Task Breakdown

A. The Program Director, AM News and Public Affairs Director, and/or the PM News and Public Affairs Director (called Program Staff for the rest of this document) can take these actions: 1. develop new programming 2. fill attrition slots: in cases of no format change, no consultation with the Program Advisory Committee (PAC) is required 3. fill attrition slots: if there is a format change, Program Staff should seek advice and recommendations from the PAC 4. change existing programming, after seeking advice and recommendations of the PAC 5. develop overall standards for broadcast and podcast 6. shape yearly goals for programming 7. revise programmer rights and responsibilities document as needed 8. suspend programmers for not

fulfilling on-air responsibilities laid out in the Programmer Contract 9. any other items listed in the current job descriptions.

B. The Program Staff works through the PAC to: 1. provide active leadership of the PAC 2. shape yearly goals for PAC 3. ascertain community needs in a pro-active and mission-driven way on a regular basis 4. evaluate broadcast and podcast programming quality on a regular basis 5. report all programming changes to the PAC

C. PAC is responsible for: 1. assisting Program Staff in shaping all policy items listed in Section B above 2. working with the Program Staff to solicit input from community 3. working with the Program Staff to meet yearly PAC goals 4. serving as the Community Advisory Board to ascertain community needs 5. serving as a work group to assist Program Staff in all areas as needed Policy #6 Proposed Revision 2

D. Committee makeup: 1. Committee is self appointed (any KBOO Foundation member who attends three meetings in a row and who agrees to fulfill responsibilities can become a voting member). 2. The board has the option to appoint a maximum of five (5) individuals from underrepresented groups at any time. The appointees will have immediate voting rights. 3. . The Program Staff, as well as at least one (1) and no more than two (2) members of the board, shall all be voting members of the committee. 4. The committee is open to new membership any time. 5. Any member who misses three (3) meetings in a row, or consistently does not fulfill PAC responsibilities, shall be removed as a voting member, per KBOO Bylaws Article VIII, Section 5. 6. Members appointed by the board under Sections D. 2. and D. 3. above will be reappointed by the board annually. *The "Program Advisory Committee" or "PAC" is the commonly used name of the "Program Committee" referenced in KBOO Bylaws Article XIII, Section 4a.

Approved by the Board 5/14/84 As Amended 10/85 As amended by the Board of Directors 1/23/07