

## October 13 2015 Program Committee Meeting

Present:

Facilitator

Notetaker

Agenda

Staff Reports

Board Reports

Evaluations from last meeting

PAC Report – Erin

- Production Three is underway. Friday Oct 23 will be the final day for the DES, as it will be turning into my office, and my current office will become a brand new state of the art Production room called **Production THREE!**
  - We'll be moving the DES equipment in the future P3 temporarily from the beginning of November (with sporadic work days set aside, which we can be more specific about in the Nov update) through when we do the real serious construction. It should still be functional besides losing the ability to do phone interviews. very very exciting! Thanks Jon Wohlfert for being the Project Manager for this dramatic increase in our production facilities!
- **Program Openings** - First and Third Saturday Mornings 3-6am, deadline for applications is OCT 23rd. Freefrom time of night. Please turn in program proposals to Erin Yanke, deadline Oct 23rd. Also, We need board ops for early Wednesday and **Friday** Mornings. Talk to Kathleen about those openings
- **Next Membership Drive** - Will be the shorter Winter Drive Dec 1-7. There will NOT be a news and public affairs day, and the drive ends with "A Different Nature" on Monday Night.
- We have two public history interns from PSU who are getting our database system in closer reflection of the Dublncore database standards. The database will be easily searchable and usable for KBOO Staff, future volunteers, and later for academic research and other public use.
- Talked with Ken Freedman about the streaming archive, will report to staff about it next week
- Looked into Readerware for the Library Database, and it won't work for our needs. I will be talking to libraries about what they use, because the home use database programs won't work for us. For instance, you can only choose to list artists by first word, or, when we switched the form to be by last name (like our library), it chose the last word of the band name (Arkestra, Sun Ra or Religion, Bad) which is not at all like the reality of our library.
- Met with Jackie on how to support Native programming, have some ideas about tabling at Pow wows and working on relationship building
- Successful membership drive

- Continuing support for 2 different all ages spaces projects.
- met with Oregon Community Media to plan collaborative programming for the fall, as well as our presence at the Cascade Media Convergence - one workshop on supporting LPFMs, and one workshop on how to work with community radio stations to get publicity and media support for events and other projects.
- Today I'm attending the **Creating and Consuming Media for a Better Future** conference at University of Oregon. Report back next month!

Report to PAC for 10-13-15 - Kathleen

-Completed Membership Drive -\$86K for Fall Drive on a goal of \$95K. With current fulfillment rate, we will fall short about \$6K. We had some successes with fund-raising for it. News and PA Day did well. We cut the drive short because of the successful subvert.

-Completed Quarterly Report of Significant Issues for 3<sup>rd</sup> quarter of 2015

- December Drive has a budget goal of \$50K and stated goal of \$60K. As Erin mentioned there not be a News and Public Affairs Day. We will try to have some shorter specials

-Plans to have another Decolonizing Thanksgiving special. Hope to meet soon with Jackie and Del.

- Attending workshops on DonorPerfect to be able to use that software for working with volunteers

-Meeting with Erin and interns about archives. I am about to give the archives several boxes of unprocessed material and a couple boxes that are processed.

-Currently need an early AM board op for 2 weekdays, Wednesday and Friday.

-Just posted AM-PA Program Opening for 4<sup>th</sup> Friday of the month from 11AM-Noon.

-Will attend Tech meeting this week when they will be discussing the new server and what the possibilities are for storing material on it.