

Finance Committee Minutes (approved November 15, 2011)

October 18th 2011

In Attendance

Rolf Semperebon

Erin Brand

Mel Reslor

Kurt Lauer

Debbie Rabidue

Meeting starts at 7:35pm

September Meeting Minutes

Minutes are approved.

Finance Reports

Tabled until November meeting.

Finance Department Update

New computer in finance office and is working well and fast. Debbie is learning how to use the updated version of Excel. Currently it is cumbersome to get to the Peachtree archives, Debbie will talk to Tom about fixing this issue. Also an issue with creating reports using Crystal.

Debbie has ordered the 2012 Peachtree version and will reinstall Peachtree using the newer version. The 2012 version comes with fixed asset software that can manage 200 assets. Debbie thinks we can make the fixed asset software work without purchasing anything else. Mel has volunteered to work on the inventory project, he will work on formatting the information that has been collected.

All but \$1,000 of the Bank of the Cascades Money Market was transferred to the BOTC checking account to save money on service fees. The interest rates were so low on the money market that the fees on that account did not make sense. We earn a small amount of interest on our checking account there.

Staffing Work Group Update

Jenka, Judy Fiestal, Bill Michtom, Debbie and Erin Brand are on a work group to consider staffing levels and needs in light of the 2012 budget and the strategic plan. They hope to have a proposal to the Board by the December Board meeting. Research will be done about other stations, as well as gathering work plans from current KBOO staff in regards to the strategic plan.

Meeting ends at 8:00pm

Next Finance Meeting will be November 15th, 6pm at KBOO