

KBOO October Board Meeting Minutes, 10/26/2015

Welcome/ House Rules and meeting guidelines

Attendance: Timothy, Joe Uris, Gil, Kipp, Mic Crenshaw, Michael Wells, Delphine Criscenzo, Mel, Jen,

Absent: Leslie (Excused), Raoul, Mimi (Excused), Sekoynia (Excused)

Public Comments: None. 1 visitor

Discussion of Agenda: Approved

Approval of September meeting: Approved

Station Manager's Report: Mic discussion of his transition and open to an opportunity as a cultural outreach paid staff at KBOO.

KBOO Staff person Report: Sun Lee (Sick and Excused)

Board Packet: Zale invites new board members to read the digital copy of the new board material, or request a printed copy from her. Also, new board members, answer the poll as to when you are available to meet to go over the board packet with Zale and Monica.

Committees: Board Liaison Reports:

- a. *Personnel Committee:* Did not meet last month
- b. *Events Committee:* Prepping for the Book and Record sales. Nov. 14th from 10-4PM. Lots of events going on.
- c. *Finance Committee:* We ended the year over in our operations budget.
- d. *Nomination Committee:* Did not meet, but need to meet to debrief the last elections
- e. *Program Committee:* Did not meet because of lack of quorum. *There is no need for a quorum for the group to meet, but cannot make decisions.
- f. *Executive Committee:* Did not meet
- g. *Development Committee:* New emerging committee that has not yet met. Michael Wells will join
- h. *Governance Committee:* Did not meet
- i. *SPSWG:* 6 proposals were received from consultants to lead our next strategic planning. The group will meet again Wed. this week to discuss the applicants.

Agenda:

- Filling of Vacating seats:
 - Open seats: Joe Uris, Raoul

- When the new Nomination committee is created after the elections tonight, this committee will be ready to address these vacant seats. They have the option to use the same process that was used by the nomination committee back in January 2015.
- KBLU celebration: We ought to have a party! Kipp might take a lead when the sale is official
- Board officer election and committee section:
 - **Nomination**
 - President: Timothy (accepted nomination)
 - Vice-President: Lesly (accepted nomination)
 - Secretary: Delphine (accepted nomination)
 - Treasurer: Michael (accepted nomination but would like to have an “assistant treasurer” to learn from Michael about the finances: Melissa expressed her interest in doing this)
 - **Elected**
 - **President: Timothy**
 - **Vice-President: Lesly**
 - **Secretary: Delphine**
 - **Treasurer: Michael**
 - **Committee Selection**
 - *Personnel Committee*:
 - *Events Working Group*: Jen, Kipp, Gil, Mimi, Seykonia
 - *Finance Committee*: Michael, Mel
 - *Nomination Committee*: Timothy, Lesly, Delphine
 - *Program Committee*: Delphine, Kipp
 - *Executive Committee*: Timothy, Michael, Seykonia
 - *Development Committee*: Michael
 - *Governance Committee*: Ad hoc
 - *SPSWG*: Mel, Delphine

*For open committees, we will revisit committee nominations

*TO DO: Board members please lead a conversation about who will be board liaison!

- Job description for committee liaison- Del

KBOO Committee/Work Group Board Liaison: A board member who sits on and regularly attends the meetings of a KBOO Committee or Work Group, and who has the following responsibilities and duties:

- Share a monthly Board Update with committee/ work group members
- Share the notes/minutes/updates for every committee meeting with board members by email before each monthly board meeting
- Support with the creation and implementation of annual goals for the committee with the guidance of KBOO staff
- Is responsible for driving the recruiting efforts of the committee to reflect the needs and the diversity of the station
- Is responsible for seeking to address dysfunction, conflict and low participation in the committee

Next steps, Delphine will send this to the governance committee.

Delphine will connect with Mel and Jen about creating a committee member job description and will consult with the governance committee.

- Board training for all – David Atkin? – Timothy- Conversation about hiring David Atkin again to train next board members.
- Supervision Group and Evaluation Process - Timothy
 - Discussion about the role of the supervision group: history of the creation of the group and a need is expressed to continue to have open conversation about the need for supervision.
- Recognition of service on board? Michael Wells
 - Discussion about an exit process for board members who move on. Suggestions: award, jar of honey, 5 minute interview
 - Motion to send an award to Michael P. to thank him on behalf of KBOO foundation for his service. Timothy- Withdrawn
 - Motion: The Board will send an unexpansive gift (\$25) to board members who leave the board. *Amendment:* and a short interview of board member. **MOTION PASSED.**
- Public Comments:
 - Ableism training on 11/22 from Noon-4pm
- Closed Session:
 - Motion to go into closed session: **MOTION PASSES**
 - **Come out of closed session: MOTION PASSES**

- Special Motion: KBOO will offer Monica Beemer the full time Station Manager position and negotiate new terms. **MOTION PASSES**

Meeting Adjourned at 10:02PM