Feb. 6, 2025 | Engineering Committee Meeting Minutes

Attendees: Mike Johnson, Mike Frost, Michael Van Kleeck, Rich Lindsay, Nathan Vandiver, Diablo

Minutes Approved Mar. 7, 2025

Agenda + Notes
- Housekeeping
  - Membership: one Board member, one staff member, and any KBOO member who attends three consecutive meetings
    - Current membership
      - Michael Van Kleeck: Board Member
      - Nathan Vandiver: Station Manager
      - Michael Johnson: KBOO member
      - Robert Davis: KBOO member
      - Mike Frost: Board Member
      - Diablo (Tim Nakayama): KBOO Member
      - Rich Lindsay; KBOO Member - may join
  - We need to select a Committee Chair
  - Taking and posting minutes
    - Nathan can take and post notes this year
    - GaP posts draft notes right after the meeting
      - Approves Full meeting notes, not workgroup notes
    - PAC posts quarterly
- Current issues log and repair updates
  - Discussion of current issues and progress on resolutions
  - We did a multiroom recalibration of levels amongst the Prod rooms and Studios several years ago, MJ did it again more recently
  - Phone system replacement is in the works - aiming for June completion
  - NIght transfer is not a factor anymore
- Upcoming live music mixing opportunities and needs
  - Check the [#Volunteer-Opportunities](#) channel on KBOO's Slack Workspace
  - Check KBOO's [Galaxy Volunteer Management](#) space
  - Thank you, Mike Frost for picking up Sunday, 2/9!
- Discussion of bringing training back to the engineering committee agenda
  - MJ would like to do a turntable maintenance class at KBOO
    - Maybe before engineering committee meeting in April
      - There will be treats
- Discussion of dead air response plans
  - Static on 90.7 usually means its a transmitter issue
  - Silence on 90.7 usually means its a programming or STL issue
  - Most dead air issues are due to programming or resolved very quickly

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  - Communication plan:
    - Call the station
    - Call or text your staff contact
    - Call or text Station Manager
    - Staff then contacts Contract Engineer if it's not a programming issue
  - Board Op Training covers what to do to respond to programmatic dead air
- As may arise
  - n/a