

Feb 6, 2025 | 📅 Engineering Committee Meeting

Attendees: Mike Johnson, Mike Frost, Michael Van Kleeck, Rich Lindsay, Nathan Vandiver, Diablo

DRAFT Minutes (until voted on at the following meeting)

Agenda + Notes

- Housekeeping
 - Membership: one Board member, one staff member, and any KBOO member who attends three consecutive meetings
 - Current membership
 - Michael Van Kleeck: Board Member
 - Nathan Vandiver: Station Manager
 - Michael Johnson: KBOO member
 - Robert Davis: KBOO member
 - Mike Frost: Board Member
 - Diablo (Tim Nakayama): KBOO Member
 - Rich Lindsay; KBOO Member - may join
 - We need to select a Committee Chair
 - Taking and posting minutes
 - Nathan can take and post notes this year
 - GaP posts draft notes right after the meeting
 - Approves Full meeting notes, not workgroup notes
 - PAC posts quarterly
- Current issues log and repair updates
 - Discussion of current issues and progress on resolutions
 - We did a multiroom recalibration of levels amongst the Prod rooms and Studios several years ago, MJ did it again more recently
 - Phone system replacement is in the works - aiming for June completion
 - Night transfer is not a factor anymore
- Upcoming live music mixing opportunities and needs
 - Check the [#Volunteer-Opportunities](#) channel on KBOO's Slack Workspace
 - Check KBOO's [Galaxy Volunteer Management](#) space
 - Thank you, Mike Frost for picking up Sunday, 2/9!
- Discussion of bringing training back to the engineering committee agenda
 - MJ would like to do a turntable maintenance class at KBOO
 - Maybe before engineering committee meeting in April
 - There will be treats
- Discussion of dead air response plans
 - Static on 90.7 usually means its a transmitter issue
 - Silence on 90.7 usually means its a programming or STL issue
 - Most dead air issues are due to programming or resolved very quickly

- Communication plan:
 - Call the station
 - Call or text your staff contact
 - Call or text Station Manager
 - Staff then contacts Contract Engineer if it's not a programming issue
- Board Op Training covers what to do to respond to programmatic dead air
- As may arise
 - n/a