

September 26th, 2022  
KBOO Foundation Board Agenda  
Via Zoom Meeting: <https://us06web.zoom.us/j/98436655006>  
6:00 PM-8:30 PM

Board members attending: KatMeow, Laurie, Emma, Jill,  
Charles, Jessica, Malik, Ona  
Absent:Layla, Alyssa

### **1 Call to Order /Introductions**

[Review Abbreviated House Rules](#) & KBOO Mission

- Facilitation: KatMeow
- Notetaker: Laurie
- TimeKeeper: Zale

### **2 Approval of Agenda**

Moved, seconded; unanimously approved

### **3 Approval of August meeting minutes**

Moved, seconded; unanimously approved

### **4 Public participation**

### **5 Comments or announcements**

### **6 Executive Committee Report**

Manager Email account checked weekly.

As Layla, KatMeow, Ruba transition out, will be checking on issues until end of month and new exec comm; will make available for new comm to reach out. KM needs to meet with new President to share access to accounts, change ownership in google drive. Will be helpful to new officers.

### **7 Committee & Staff Reports**

Staff Presentation (Zale, Ender) on station manager job description. Staff used retreat (and since, weekly meetings) to discuss board request to reconsider SM position.

Staff suggests renaming “Station Operations Manager,” and revamp position to stress support and respect for staff, and coordinating all KBOO functions. The desire is to create sustainability.

Board thanks to staff for hard work on crafting the new position description. Board will consider as moves ahead in hiring interim and permanent SM.

Program Advisory Committee review recommendations:

Laurie and Zale present changes recommended by PAC, mostly organizational revisions

- Discussion
- VOTE; Emma motions to approve, Laurie seconds; unanimous approval

Development Committee: appeal letter going out (using KatMeow’s State of the Station report from annual meeting); suggestion to include some of Emma’s budget information.

Looking to create another campaign for transmitter support. Do we need budget for facilities, repairs?

Need support for strategic campaign; feasibility study to understand if members interested in major capital campaign.

Working on more robust outreach program: events are great way to reach out.

20 folks signed up for Cuba trip; sold out. Very successful.

Planned giving: collect testimonials, why people are including KBOO.

Hiring Committee: updates from Jill on Public Affairs position

Emma: when can we act on interim and/or station mgr position?

## **8 New Board Business**

### Budget Discussion

Emma: reviews finance committee budget numbers: staff comprise about 2/3 budget; 1,000,000 budget for next year, much higher than anticipated revenue.

We don't have a clear model of how we're going to sustain KBOO with a million-dollar budget; historically, sustaining members about \$212K; \$150K pledge drive; \$75K end of yr campaign

As an organization, we have to decide how we're going to pull in extra \$400-500K to meet operating expenses.

### Discussion

### Station Reopening

### Board (October) Retreat Plan

### Election of new board members

Jill announces new board members: Ona Harshaw, [Sherry Morisch](#), Joyce Nance, James Draznin

### In Person Board MTG

Appointing Officers to the (temporary) Executive Committee until new board meets in October: president, treasurer, at-large; need temporary committee until October retreat new board can elect; Laurie moved Emma as temporary chairperson; Jill seconds, unanimous vote approval; Layla will stay on as treasurer. Emma nominates Jill as at-large member, Malik seconds; unanimous vote approval

## **9 Old Board Business**

### Property update

**Executive Session** (move, voted to go into exec session)

Discussion:

Interim station hire

Robert Half reimbursement

Personnel/Finance

VOTE

Motion from Jessica to leave closed session, Emma seconds

Unanimous passed

**10 Adjournment:**

Motion to adjourn Jessica, Charles seconds

Unanimous passed

The next meeting is to be held on Monday, October 24th, 2022 at  
6:00PM

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