

Executive Committee Meeting Minutes

December 8th, 2020 6:00PM-6:30PM

LINK:meet.google.com/dap-yqkn-aei

Attendees: Emma Lugo, Brian Setzler, Kathryn “KatMeow” García

Agenda

Intro/Check-In

New Business

Station Management have been paying KBOO bills with their own funds and getting reimbursed because the credit card we originally had was in a previous station managers name/was from another account we had in the past.

Q: Didn't the board already approve getting a company KBOO credit card in Jenna Yokoyama's name for secure payment of bills?

A: Yes, the board has already voted on this. However, the original language in the motion that the board approved did not include the necessary information that On Point requires for Credit Card Applications of this nature.

Additional Information

The helpful exceptionally helpful Business Member Specialist, Mary Wilkinson, at On Point, said we can continue this process virtually.

Motion on the floor

Kathryn "KatMeow" Garcia makes a motion:

“KBOO board, via Executive Committee, authorizes the procurement a KBOO credit card from OnPoint Credit Union (Hawthorne branch) Portland OR, with a credit limit of \$15,000 to be issued to current interim station co-manager Jenna Yokoyama.

Discussion

Brian makes friendly amendment “the credit card must be tracked by accounting and balance paid off monthly to avoid unnecessary interest payments”

Q: What is the credit limit with this kind of card?

A: It can be up to \$25,000

KatMeow makes amendment to original motion “KBOO board, via Executive Committee, authorizes the procurement a KBOO Credit Card from OnPoint Credit Union (Hawthorne branch) Portland OR, with a credit limit of \$15,000 to be issued to current interim station co-manager Jenna Yokoyama. The credit card must be tracked and balance paid off monthly to avoid unnecessary interest payments”

Emma Lugo **Seconds**

Motion Passes: Unanimously

Old Business

We need to schedule a management review.

Interim Management Review

Scheduled for Friday, December 11 from 3:30 – 4:30pm

- Station management goals that we met in 2020 (celebrate).
- Changes to timeline in response to current realities (take your pick of new realities)
- Collaborate on tentative timeline for FY 2021 goals for Interim Management
- Schedule reoccurring regular monthly check ins with Exe Com.

Personnel Issue

Emma agrees to help move the process of a re-entry meeting with management and ——— (name redacted for privacy) along in Ruba Leech, Vice Chair's absence.

Adjourn 6:27PM