

BPM wg meeting 10/28/2013

Attendees: Gene, Judy, Don, Allen Jeff K, MP, Sue B, sitting in: MW, Jimmy?

Allen has list of best practices, board traps we want to incorporate into the New BPM.

MP suggests something to deal with volunteers' on-air faux pas.

Should we have a volunteer section?

-JK: board doesn't have any interaction with volunteers. Union contract will define how interactions will be handled.

Don: board responsible for volunteer issues not being handled by the staff

JK: stn mgrs desc and ? more important.

Judy: we decide what should be included and not included. we are purely advisory to the board.

MP: our business does not have anything to do with the BPM- it might have something we can use. the only policies we are "stuck with" 1-70 minus the human resources policies. I would like to see from this body a summary of subjects for the new new bpm. we have only agree on what areas. I really want to have these areas defined by the next meeting so we can go over with them.

Gene: we are here to make a more Volunteers need to be acknowledged in the board manual in some manner, and in terms that reflect reality.

Judy: meet twice a month, one on Monday and another to meet at a more convenient time.

Don: the new bpm should replace all the delegating comments to what the board shall do. why we care, how we should get involved.

Gene: next meeting: look at bold face abeyed bpm and group and list policies.

What do we do with the abeyed bpm areas which do belong in the manual but shouldn't be shuttled off to an executive director.

Don, Jeff: do financial practices belong in the board manual or in financial manual?

Sue: should have accountability and high level responsibilities are.

Don: addendum, but not cluttering up the PM.

MW: finance is good segregated practice, can get a CPA pro bono to come and help, that would be needed, but can be standalone.

Board should assure we stay solvent, good accounting principles and refer to financial manual which the board approves. (+ stuff I missed).

MP: shouldn't have to go into detail of two people writing checks.

Don: when we talk about finance and the board, more ways the board can be engaged than just sound finance practices, but want to see how the board should be supporting the staff, the culture, the organization in this policy manual. What is our active engagement with the programs we start, support.

Jeff: we should be thinking in alignment with the board. don't want good work to be set aside. like union contract. keep everything on that track.

Action items:

- ? volunteered to go thru the broad areas and all the policies that relate to those. We can prioritize these at next meeting.

- Ani will send the notes they have on the policies and we can look at. Gene may be the conduit.

- Gene will be checking with Tom about Skype.

we will meet two weeks from now at our previously scheduled time, and go from there.

ends at 5:53 pm